



NewsFirst | 09

THE FIRST-TIME PRINCIPALS PROGRAMME

He Hōtaka mō ngā Tumuaiki hou

JULY 2009

KIA ORA TATOU

Warm winter greetings and welcome to your July edition of NewsFirst09. A special greeting to those that have recently enrolled in the First-time Principals Programme. We look forward to meeting you at the October Residential and hope the new term goes well for you.

In this month's edition we especially highlight the arrangements for Residential Course Two, now just a couple of months away. **Please note that there are actions you now need to take**, such as booking your accommodation and travel arrangements. As the course is in the school holidays, it is important that if air travel is required, you book your preferred flights as soon as possible.



TRAVEL ARRANGEMENTS

It is important that you read the attached **Guidelines for Travel & Accommodation for all Residential Courses** as it explains how to make your travel bookings.

Please complete the **HRG Travel Electronic Flight Request Form**. It is important that you make flight

reservations as soon as possible. As the course is being held in the school holidays, it is expected that flights could shortly become heavily booked.

You will then need to email this flight request form to HRG Travel uoagroups@nz.hrgworldwide.com with your flight details. Please consider your flight arrangements carefully as the details on the Flight Request Form will be used to book your final flights.

You will then be emailed an electronic ticket. Once you have received your electronic ticket any alterations and associated costs will be at your own personal cost.

Early booking enables us to make significant savings in travel costs that can then be spent on furthering the programme offered. We thank you in anticipation for booking early.

If making flight arrangements, Please allow at least 30 minutes to travel from the airport to the hotel venue on arrival. For departure, allow at least 45 minutes for travel from the hotel venue to the airport and check in time when selecting your flights.



ACCOMMODATION ARRANGEMENTS

The hotel venue for this residential course in Auckland is the Centra Auckland Airport Hotel. **It is important that you read the attached Accommodation Request Form and fax your completed form not later than Friday 28th August to (09) 373 8781.**



ARRIVING THE PRIOR EVENING

Please note the First-time Principals Programme can only cover the cost of the accommodation on Thursday 1st October. The FFTP is unable to cover extra nights accommodation costs. If you require extra nights accommodation this will need to be indicated on the Accommodation request form & signed for. This charge will be payable to the CENTRA Auckland Airport Hotel on checkout. (approx \$147 per night, breakfast and GST inclusive in this rate.) However, if you are unable to arrive in Auckland before 10.30am (due to your remoteness from the course venue and consequent travel arrangements), an application can be made in writing to the Director (John Locke) for additional FFTP funded accommodation.

Please direct all travel and accommodation queries to:
Yohei Guy (Project Co-ordinator)
y.guy@auckland.ac.nz



UNABLE TO ATTEND THE COURSE?

Please remember that if you are unable to attend the residential course, it is important that you inform Yohei Guy (Project Coordinator) with your reason **not later than Friday 28th August**. This is an important procedure, otherwise you could incur the cost of the accommodation and meals arranged on your behalf. A participant who is unable to attend the course for an acceptable reason will have the opportunity to attend the equivalent course in April 2009.

HAVE YOU COMPLETED SALTAL?

Please remember that it is vital to complete the online SALTAL (Self Assessment of Leadership of Teaching and Learning) questionnaire when your enrolment is confirmed and **PRIOR** to your mentor's School-based Visit. Instructions on how to complete this are in the Welcome Edition of NewsFirst09. Your responses to the questionnaire are fundamental to the discussion you will have with your mentor about your goals and the development of your Professional Learning Plan.

MENTORING

First-time principals who enrolled in term one of this year should by now have completed a School-Based Visit with their mentor and agreed on a Professional Learning Plan to guide their professional development. Many of you will also have participated in a Professional Learning Group. Please contact your mentor if you have any concerns or queries about mentoring activities.

If you have recently enrolled in the programme, you should have heard from your mentor and discussed arrangements for their first school-based visit (1 day) to your school. Jill Lunn (Associate Director) will be able to assist you with any questions you may have about the mentoring programme.

j.lunn@auckland.ac.nz

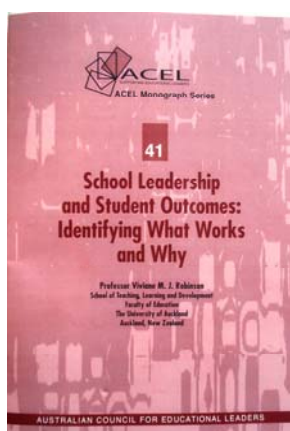
HELPFUL RESOURCES

FTPP online modules are designed to make your job a little easier. **Module One** is a guide to Planning and Reporting prepared by experienced mentor and principal, Gary Pearce.

http://www.tki.org.nz/r/governance/ftp/module1/index_e.php

Dean of the Faculty of Education Dr Graeme Aitken has produced **Module Two**; an interactive resource intended to be used with your teachers as an informative stimulant for reflection about what constitutes Effective Teaching.

http://www.tki.org.nz/r/governance/ftp/module2/index_e.php



The Australian Council for Educational Leaders has published a monograph of Professor Viviane Robinson's 2007 William Walker Oration. This can be downloaded from

<http://www.educationcounts.govt.nz/publications/series/2515/13723>

Professor Helen Timperley has also had her work on *Teacher Professional Development and Learning* published internationally as part of the Educational Practice Series from the International Academy of Education

<http://www.smec.curtin.edu.au/iae/projects.cfm#edprac>

A copy of this publication has been attached to this email newsletter.

Professor Timperley will also be presenting some of her work at residential two.

LEADING TEACHING AND LEARNING WITH ICT

Here at FTP HQ we are always on the look out for articles and readings with innovative ways to using ICT to help teaching and learning. The latest SET magazine (No 1, 2009) has 3 articles:

- Embracing the power of texting: Eliminating playground non compliance and aggression.
- Exploring the use of an interactive whiteboard in a primary science classroom.
- Opportunities and challenges in technology rich classrooms: Using the Scratch software.

The online link to these readings is http://www.nzcer.org.nz/default.php?products_id=2391

**Ka kite ano
John Locke (Director) & the
First-time Principals
Programme Project Team**