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THE FIRST-TIME PRINCIPALS PROGRAMME

He Hōtaka mō ngā Tumuaki hou

JUNE 2009

KIA ORA TATOOU

MENTORING MATTERS

We are very keen for as many principals as possible to receive their graduation certificate. The following section provides detail about the completion requirements for the National Certificate.

NATIONAL CERTIFICATE FOR FIRST-TIME PRINCIPALS PROGRAMME COMPLETION

During your participation in the First-time Principals Programme you have been encouraged to complete all of the main components to be eligible to receive the National Certificate for First-time Principals Programme Completion.

To be eligible to receive the Certificate, a first-time principal will:

- Complete SALTAL I
- Completion of Residential Courses One and Two (full duration)
- Completion of the evaluation questionnaire, for Residential Courses One and Two.
- Completion of the mentoring programme activities
 - ✓ School-based visit I
 - ✓ PLG I

- ✓ PLG 2
- ✓ PLG 3
- ✓ School-based visit 2

- A documented Professional Learning Plan (PLP)
- A portfolio demonstrating your progress in implementing your PLP goals, as confirmed by your mentor
- Viewing either of the online modules
 - Planning and Reporting
 - Teaching Effectiveness

As previously stated, there is no pressure or requirement for you to complete the National Certificate requirements. It is an optional recognition and acknowledgement available to you if you wish.

At the conclusion of the FTP induction programme you will either

1. Receive the National Certificate for First-time Principals Programme completion (if you have met all of the above eligibility criteria); or
2. Receive the First-time Principals Programme Participation Certificate (if you have completed the two residential courses and the

mentoring programme activities); or

3. Not receive one of the above Certificates until you have at least completed the two residential courses and the mentoring programme activities.

You will be informed in late July which one of the three categories (above) our records show applies to your completion status at that time.

You are encouraged to check with your mentor if you have any queries regarding completion of your mentoring programme activities and your portfolio.

GRADUATION

We will be sending graduation certificates to mentors who will arrange for their presentation before the end of the year.

SALTAL & MENTORING EXPERIENCES

Thanks to those who have returned the above forms from earlier this month. If those yet to return could do so ASAP it would be greatly appreciated.

**Ka kite ano
John Locke & the First-time Principals Programme**